



August 26, 2020

Dear Parents,

I can not believe we are almost at the end of the summer holidays already and preparing for the return to school in just over a weeks' time. We are thoroughly looking forward to seeing the children again and have put lots of plans into place to ensure the transition to their new classes and year groups are as smooth as possible. As you know safety is our absolute priority and we are confident that our school has been made as covid secure as possible and the guidance sent out at the end of July explains the measures we have put into place. There have been some questions from parents which I will attempt to answer in a separate letter and hopefully this will alleviate some anxieties parents may have.

After a lot of thinking we have decided to make some small changes to the drop off arrangements at the start of the day. We are quite conscious that for families with more than one child there may be too much waiting around in order to fit in with the staggered starts. So we can avoid this therefore I have made the decision to add an extra drop off slot into the plan to accommodate siblings and those children who will be in the mobile at breakfast club. Therefore, the drop off times will be as follows:

**8.35am-8.45am** – Siblings and Breakfast club drop off (breakfast club staff will bring the children over) Children to be dropped off at the door at the back of the school hall.

**8.55 – 9.05** EYFS drop off at reception gate

**8.40 – 8.50** Year 1 and 2 (key stage one entrances)

**8.50 – 9.00** Year 5 Side door off car park

**8.40 – 8.50** Year 6 Side door off car park

**9.00-9.10am** Year 3 and 4 door by the main gate at top of the car park.

Timings for pick up at the end of the school day will remain the same as in the original guidance apart from Year 6 who will finish at 3.15pm instead of 3.10pm. Staff will be visible on the first day to guide children to the correct classrooms. At the end of the day all children in Key Stage Two will be escorted to the playground at their allocated time to meet parents. Children in Reception and Key Stage One will leave through the same doors they entered. We are happy for children in year 5 and 6 to walk home by themselves however we would ask them to go straight home and not congregate in small groups.

A copy of the risk assessment we will be following and updated letters will be available on our website [www.wollastonprimary.org.uk](http://www.wollastonprimary.org.uk)

We do not expect parents to wear masks when dropping off children but this is your own personal choice. We would however remind you of social distancing and ask you to leave the site as quickly as possible.

We look forward to seeing your children on Thursday 3<sup>rd</sup> September 2020

Many thanks

Zoe Richards