



Initial guidance for full opening

Section 1: Public health advice to minimise coronavirus (COVID-19) risks

The DFE have asked all schools to revisit their risk assessments. All InMAT schools will have access to the updated version of the risk assessments through the Plumsun portal. This will include any preventative measures that they will be taking to ensure the safety of all in each school.

Section 2: School operations

Attendance

In line with DFE guidance, the school attendance policy will be reinstated.

- *it is parents' duty to secure that their child attends regularly at school where the child is a registered pupil and they are of compulsory school age;*
- *it is schools' responsibilities to record attendance and follow up absence;*
- *the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct (taken from the DFE)*

Those advised to continue shielding or self-isolating will not be penalised and school will look at how best to support those families with home learning.

Staggered start and finish times

To reduce the number of children and adults entering and exiting the site whilst ensuring all children have their full entitlement to education we are suggesting the following start and finish times: EYFS and KSI will have an optional 20 minute afternoon break as in previous years

EYFS

Classroom doors open at 8:55-9.05

Registration from 9.00-9.05

End of day 3:30pm

Break times and lunchtimes will be planned accordingly

YEAR 1/2

Classroom doors open at 8:40-8.50

Registration from 8.45-8.50

End of day 3:15pm

Break times and lunchtimes will be planned accordingly

YEAR 3/4

Classroom doors open at 9.00-9.10

Registration from 9.05-9.10

End of day 3:30PM

Break times and lunchtimes will be planned accordingly

YEAR 5

Classroom doors open at 8:50-9.00

Registration from 8.55-9.00

End of day 3.20PM

Break times and lunchtimes will be planned accordingly

YEAR 6

Classroom doors open at 8:40-8.50

Registration from 8.45-8.50

End of day 3:10PM

Break times and lunchtimes will be planned accordingly

If you have children within your care that attend both key stages we ask you to respect social distancing and wait in the designated classroom area.

Uniform

Children will be expected to wear their full school uniform and have a PE kit including trainers in school. They should wear black smart school shoes at all times.

Equipment

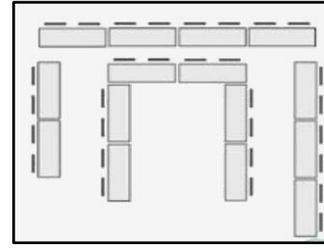
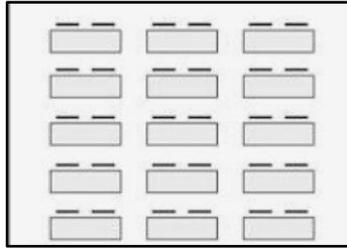
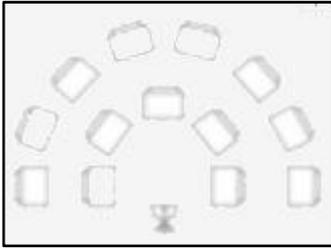
To prevent any spread of infection children in Y1-6 will be provided with their own stationary and equipment which will be cleaned daily and not be shared with any other child. For activities such as Art, PE and continuous provision resources anything shared will be deep cleaned after the activity and children will be told to wash hands thoroughly before and after activities. In EYFS all shared resources will be cleaned thoroughly at the end of each day. Anything which proves too difficult to clean will be removed from the setting and not used.

Snacks and lunches

Children can bring a snack as usual. We are hoping the fruit scheme for EYFS and KS1 will be back in place by then but until you are advised otherwise, please send your child in with a healthy snack such as fruit, vegetables. Until October half-term, cold lunches only, will be available to order from the schools catering provider Kingswood. As part of our risk assessment we will assess where the children eat and how we organise this safely.

Classroom environment

Staff are looking at the layout of the classroom ensuring all children are facing the front. Classrooms may look more formal than in previous years but guidance says this is the best way to minimise transmissions of germs. For Years 1-6 children will be seated for the autumn term side by side, facing forward, in either rows, a 'rounded horseshoe' or a 'double horseshoe' arrangement. Children will sit in a designated space and not change seats.



Children in EYFS will be following a free flow, play based curriculum. To reduce contact, there will be limited numbers of children sat on the carpet with others seated in chairs around or at the back of the carpet area. Whole class teaching sessions will be no longer than 15 minutes and all classrooms will be well ventilated. It will not be possible, nor is it required, to enforce social distancing measures with children in EYFS. This means that children will come into contact with all the children in their class and they are likely to come into contact with all the children in the year group during outside free flow and lunchtimes.

Afterschool clubs

After School sports clubs will resume and need to be booked as usual. Breakfast club and after school club will also resume and can be booked in the usual way.

School offices. School offices will remain closed to personal visitors. Parents should do all they can to ensure that children have all that they need for the day (e.g. packed lunches) at the start of the day and if there is an emergency meaning that their child needs to be collected at a different time should telephone the school first. Senior staff will then arrange to meet parents with their child in the open air.

Enhanced cleaning regimes. Since some children returned on June 1st all schools have been subject to enhanced cleaning and have also been repeatedly deep cleaned and as a consequence the schools have never been cleaner. We have adjusted our cleaning rotas to ensure that much more cleaning goes on during the school day – with particular attention paid to those surfaces that are frequently touched like door handles. School staff not normally involved in these duties like teachers and support staff have also been helpful in keeping their own classrooms clean and extra materials have been provided for this purpose. We anticipate these arrangements will stay in place until further notice.

Coats and bags. As year group bubbles will not often share the same cloakroom facilities coats and bags can be left in their normal places in most cases. If there is a risk of ‘bubbles’ coming into contact with each other’s bags or coats then bags and coats can be hung on the back of chairs in classrooms instead

Can children in EYFS and KS1 please only bring a small bag which will fit into a drawer. A book bag is a perfect size for this. PE kit should also be in a small PE bag which can fit onto their peg or under their chair if we need to store them in the classrooms.

Planning, preparation and assessment (PPA) release time. The government advice makes it clear that adult staff members can now work across groups of pupils as they are able to regulate their behaviour and maintain an appropriate, safe distance from pupils. PPA and class cover arrangements which may bring additional adults into contact with groups of pupils will continue. In these cases, staff will maintain appropriate distance from the children for their own and the children's safety.

Travel to and from school.

In accordance with our risk assessment we encourage parents, staff and pupils to walk, use a scooter or cycle to school if at all possible. Children should not travel to or from school with other children or with another family outside of their “bubble”. - Face coverings are required at all times on public transport (including for children, over the age of 11)

Toilets.

Wherever possible a set of toilets is allocated to a year group however where toilets are shared between year groups we may allocate certain toilet stalls to a particular year groups and additional cleaning will be in place. For older children the need to visit the toilet during teaching time will be discouraged as it is not possible to supervise all older children as they visit the toilet with the potential risk of cross 'bubble' contamination. All children should wash hands after they have been to the toilet and be reminded to do so.

Section 4: Curriculum, behaviour and pastoral support

Curriculum

The curriculum will remain broad, balanced and ambitious whilst ensuring additional time is spent on the basic skills of reading, writing, spelling/phonics and maths. The class teachers using the "Recovery Curriculum" written by InMAT are planning this.

Some subjects may have to be taught discretely with units fitting in with our wellbeing themes as much as possible. Initial learning will focus around the needs of the children and teachers will use various teaching and assessment tools to judge and plan for this.

It is agreed that schools have the flexibility to plan the curriculum with the aim that the full curriculum will return by the Summer term (2021). Discussions around this will take place as the children return and we assess the needs of the children throughout the school.

In September, staff will be involved in discussions about how remote teaching will look for families shielding, in self-isolation and in case of a further closure. During this time, we may ask for parental feedback around this.

Whilst we are confident that many children will quickly 'bounce back' after the lockdown we are aware that there will be some children returning who have experienced bereavements amongst friends or family or who have experienced anxiety or stress during this time. There will be a potential disproportionate effect of the pandemic on some communities and individuals and we will do all that we can to support where appropriate - using our own Family Support workers and inclusion staff and referrals to Educational Psychologists and signposting to other organisations who might provide support.

Physical Activity

PE will be taught with a larger emphasis on outdoor sports or within the hall. Strict rules will be in place around the use of equipment, cleanliness and hygiene.

Music. The DfE guidance says '*Schools should note that there may be an additional risk of infection in environments where you or others are singing, chanting, playing wind or brass instruments or shouting*'. Therefore, we are revising our music curriculum for the autumn term 2020 so that children do not participate in any of these activities within a whole class environment. Individual music lessons will continue and our providers will have risk assessments in place to ensure safety is essential

Reading books for home. School reading books to go home in KS1 and EYFS will proceed as normal. Once they are returned they will be 'quarantined' for 48 hours before being used again. KS2 children may choose a reading book from school but all books that they touch must be similarly quarantined and put in a separate box.

Pupils with additional needs. We are aware that for some children with additional needs, returning to school after lockdown may cause additional anxiety or stress. Children with additional needs will be supported by the school inclusion team to ensure a smooth transition when returning to school. To ensure a shared understanding of pupils' pastoral needs, staff will share information prior to transition and appropriate plans will be put in place where required. In some cases, children with additional needs may require a risk assessment to be completed. This will be completed with input from the class teacher, child, parent/ carer and the Inclusion Manager or SENCo. Staff will continue to be responsive

to the needs of individual pupils and additional support will be provided where necessary. Small group or 1:1 support may take a different form in the autumn term so that adults and children remain safe, for example, sitting side by side, staff and pupils working at a greater distance from each other, and working in different parts of the school building. Staff who are in close contact with individual children may wear PPE. Physical contact, such as guiding a child or hand-over-hand support will be kept to a minimum and all staff working with children requiring such support are familiar with the use of preventative hygiene, including regular hand washing. Referrals to external agencies such as Speech and Language, CAMHS and the Educational Psychologists will continue. We will also support families by signposting them to organisations who may be able to provide support during this time, including staff members on the inclusion team such as the Family Support Worker or Learning Mentor

Wellbeing

Staff are planning wellbeing units as part of their units of work. Alongside this InMAT schools have a wellbeing lead who is already supporting children and families and will continue to do so upon their return to school.

Behaviour

We will expect **ALL** children to follow the same behaviour rules they always have. Of course, we will take into account any anxiety and settling-in difficulties but InMAT Schools have a reputation for well mannered, respectful and caring children and this will be our starting point in reintegrating the children back into school life.

Section 4: Assessment and accountability

OFSTED

Staff are reassured with the announcement that OFSTED will not be visiting schools until January 2021. Although they may visit to see how we are managing the recovery curriculum, this will not be a fully assessed visit. This will enable staff to successfully engage with the children, assess where they are up to with their learning and plan accordingly.

Assessments including Statutory Primary Assessments

From the first day in September, staff will be using their own observations and professional judgements alongside diagnostic ones recommended by the Trust to provide information on how to address any gaps in knowledge and/or skills in order to ensure the progression of each child.

Testing will go ahead in Summer 2021 including:

- Year 1 phonics Screening
- KS1 Assessments and tests
- Year 4 Multiplication check
- KS2 Assessments and tests
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We will share more information on these in late winter/early Spring 2021.

Section 5: Contingency Planning for Outbreaks

Having learned a lot from the initial nationwide lockdown InMAT schools are well prepared should further lockdowns be advised. Our expectations would vary according to the type of shutdown, which is advised.

In the event of a County wide lockdown similar to that in place in Leicester from Saturday 4th July. The schools would revert to an enhanced version of the arrangements, which were in place during the nationwide lockdown. Please bear in mind that if the children of staff attend Northamptonshire schools these children would also be at home with the staff member and this may limit the input that teacher could give.

Remote Education

As mentioned above, in September staff in consultation with others (which may include parents) will look at how best we can deliver remote and home learning should a local or full lockdown occur. This will include the expectations of the class teacher and the children involved in this type of learning.